

LEGISLATIVE RESOURCE CENTER

U.S. House of Representatives  
Committee on Ethics

2014 SEP 12 PM 2:13  
EMPLOYEE POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, B-106 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: Darrell Rico Doss
2. a. Name of accompanying relative: \_\_\_\_\_ or None ☒  
b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): \_\_\_\_\_
3. a. Dates of departure and return: Departure: June 28, 2014 Return: July 5, 2014  
b. Dates at personal expense (if any): \_\_\_\_\_ or None ☒
4. Departure city: Washington, DC Destination: Tokyo Return city: Chicago
5. Sponsor(s) (who paid for the trip): Japan Center for International Exchange
6. Describe meetings and events attended: Attended various meetings with leading policy experts and high-level government, civil society, and private sector leaders
7. Attached to this form are EACH of the following (signify that each item is attached by checking the corresponding box):
  - a. ☒ a completed Sponsor Post-Travel Disclosure Form;
  - b. ☒ the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
  - c. ☒ page 2 of the completed Traveler Form submitted by the employee; **and**
  - d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. (Signify that statement is true by checking box): ☒  
b. If not, explain: \_\_\_\_\_

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

SIGNATURE OF TRAVELER: [Signature] DATE: 09-12-2014

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

NAME OF SUPERVISING MEMBER: SHEILA JACKSON LEE DATE: 9/12/14

SIGNATURE OF SUPERVISING MEMBER: [Signature]

U.S. House of Representatives  
Committee on Ethics

## SPONSOR POST-TRAVEL DISCLOSURE FORM

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. ***A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return.*** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) (who paid for the trip): Japan Center for International Exchange
2. Travel Destination(s): Tokyo, Japan
3. Date of Departure: June 28, 2014 Date of Return: July 5, 2014
4. Name(s) of Traveler(s): Darrell Rico Doss  
(NOTE: You may list more than one traveler on a form only if all information is identical for each person listed.)
5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Other Expenses (dollar amount per item and description)
Traveler	\$2,953.03	\$1,491.35	\$791.69	\$0
Accompanying Relative	n/a	n/a	n/a	n/a

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. (Signify statement is true by checking box): ☒

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: James Gannon

Name: James Gannon Title: Executive Director

Organization: Japan Center for International Exchange

I am an officer of the above-named organization (signify statement is true by checking box): ☒

Address: 135 West 29th Street, Suite 303, New York, NY 10001

Telephone number: 212-679-4130

Email Address: jgannon@jcie.org

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103.

U.S. House of Representatives  
Committee on Ethics

TRAVELER FORM

1. Name of Traveler: Darrell Rico Doss
2. Sponsor(s) (who will be paying for the trip): Japan Center for International Exchange
3. Travel destination(s): Tokyo and Kanagawa, Japan
4. a. Date of departure June 28, 2014 Date of return: July 5, 2014  
b. Will you be extending the trip at your personal expense? ☐ Yes ☐ No  
If yes, dates at personal expense: \_\_\_\_\_
5. a. Will you be accompanied by a relative at the sponsor's expense? ☐ Yes ☒ No  
b. If yes:  
(1) Name of accompanying relative: \_\_\_\_\_  
(2) Relationship to traveler: ☐ Spouse ☐ Child ☐ Other (specify): \_\_\_\_\_  
(3) Accompanying relative is at least 18 years of age: ☐ Yes ☐ No
6. a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)? ☐ Yes ☒ No  
b. If yes, explain why the second night of lodging is warranted:  
\_\_\_\_\_  
\_\_\_\_\_
7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: ☒ Yes ☐ No  
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.  
I am ECONOMIC POLICY COUNSEL AND BY PARTICIPATING I  
WILL GAIN A BETTER UNDERSTANDING OF ASIA, JAPAN  
AND THE CRITICAL ISSUES AS THEY RELATE TO TPP, THE AP/TP PIVOT, and
9. Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip? ☐ Yes ☒ No FOREIGN POLICY  
WAIT LARGE

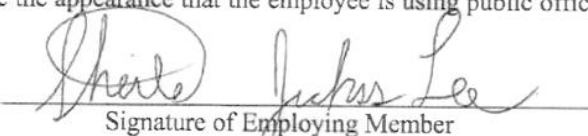
10. **FOR STAFF TRAVELERS:**

**TO BE COMPLETED BY YOUR EMPLOYING MEMBER:**

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: 5.28.2014

  
Signature of Employing Member

**U.S. House of Representatives  
Committee on Ethics**

**PRIMARY TRIP SPONSOR FORM**

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site ([ethics.house.gov](http://ethics.house.gov)) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor (who will be paying for the trip): Japan Center for International Exchange
2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box): ☒
3. Check only one: I represent that:
  - a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip ☒ or
  - b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds ☐ or
  - c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities. ☐If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_
4. Provide names and titles of **ALL** House Members and employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):  
please see attached
5. Is travel being offered to an accompanying relative of the House invitee(s)? ☐ Yes ☒ No
6. Date of departure: June 28, 2014 Date of return: July 5, 2014
7.
  - a. City of departure: Washington, DC
  - b. Destination(s): Japan (Tokyo, Yokota, Yokosuka, Kamakura, Fujisawa)
  - c. City of return: Washington, DC
8. I represent that (check one of the following):
  - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ or
  - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: ☒ or
  - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations. ☐
9. Check one of the following:
  - a. I checked 8(a) or (b) above: ☒
  - b. I checked 8(c) above but am not offering any lodging: ☐
  - c. I checked 8(c) above and am offering lodging and meals for one night: ☐ or
  - d. I checked 8(c) above and am offering lodging and meals for two nights: ☐If "d" is checked, explain why the second night of lodging is warranted: \_\_\_\_\_

10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (*i.e.*, an hourly description of planned activities for trip invitees) (*indicate agenda is attached by checking box*): ☒

11. Check one:

- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (*signify that the statement is true by checking box*): ☒ or
- b. N/A – trip sponsor is a U.S. institution of higher education. ☐

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

JCIE is the sole sponsor of this trip, which is part of its US-Japan Political Exchange Program. JCIE promotes US-Japan dialogue in areas of common concern, and this program is designed to provide senior staffers with a deeper understanding of the US-Japan relationship and the dynamics of Japanese policymaking

13. Answer parts a and b. Answer part c if necessary.

- a. Mode of travel: Air ☒ Rail ☒ Bus ☒ Car ☒ Other ☐ (Specify: \_\_\_\_\_)
- b. Class of travel: Coach ☒ Business ☐ First ☐ Charter ☐ Other ☐ (Specify: \_\_\_\_\_)
- c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (*signify that the statement is true by checking box*): ☒

15. I represent that either (*check one of the following*):

- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☐ or
- b. The trip involves events that are arranged specifically *with regard* to congressional participation: ☒

If "b" is checked:

1) Detail the cost per day of meals (approximate cost may be provided): approx \$130

2) Provide reason for selecting the location of the event or trip:

Tokyo offers the best access to leaders from Japanese government and from various sectors of society

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel name: Hotel Okura City: Tokyo Cost per night: \$263

Reason(s) for selecting: Affordable price and convenient to Japanese Diet

Hotel name: Kamakura Prince Hotel City: Kamakura Cost per night: \$159

Reason(s) for selecting: Affordable price and convenient to site visits

Hotel name: \_\_\_\_\_ City: \_\_\_\_\_ Cost per night: \_\_\_\_\_

Reason(s) for selecting: \_\_\_\_\_

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box): ☒

18. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or employee	\$3,787	\$1,476	\$670
For each accompanying relative	N/A	N/A	N/A

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	\$0	
For each accompanying relative	N/A	

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

19. Check one:

- a. I certify that I am an officer of the organization listed below. ☒ *or*  
b. N/A – sponsor is an individual or a U.S. institution of higher education. ☐

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip. ☒

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: \_\_\_\_\_

James Gannon

Name: \_\_\_\_\_

Executive Director

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Japan Center for International Exchange

Address: \_\_\_\_\_

135 West 29th Street, Suite 303, New York, NY 10001

Telephone number: \_\_\_\_\_

212-679-4130

Email address: \_\_\_\_\_

igannon@jcie.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics  
U.S. House of Representatives  
1015 Longworth House Office Building  
Washington, DC 20515  
(202) 225-7103 (phone)  
(202) 225-7392 (general fax)

K. Michael Conaway, Texas  
*Chairman*  
Linda T. Sánchez, California  
*Ranking Member*

Charles W. Dent, Pennsylvania  
Patrick Meehan, Pennsylvania  
Trey Gowdy, South Carolina  
Susan W. Brooks, Indiana

Pedro R. Pierluisi, Puerto Rico  
Michael E. Capuano, Massachusetts  
Yvette D. Clarke, New York  
Ted Deutch, Florida



ONE HUNDRED THIRTEENTH CONGRESS

## U.S. House of Representatives

### COMMITTEE ON ETHICS

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*Staff Director and Chief Counsel*

Joanne White  
*Administrative Staff Director*

Jackie M. Barber  
*Counsel to the Chairman*

Daniel J. Taylor  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

June 19, 2014

Mr. Darrell Doss  
Office of the Honorable Sheila Jackson Lee  
2160 Rayburn House Office Building  
Washington, DC 20515

Dear Mr. Doss:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Japan, scheduled for June 28 to July 5, 2014, sponsored by the Japan Center for International Exchange.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$375] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

K. Michael Conaway  
Chairman

Linda T. Sánchez  
Ranking Member

KMC/LTS:rc

Japan Center for International Exchange (JCIE)

**US Congressional Staff Exchange Program**  
**Twenty-third Delegation to Japan**

June 28–July 5, 2014

**SCHEDULE**

**Saturday, June 28**

12:25 Depart Washington Dulles International Airport by UA 803

**Sunday, June 29**

15:10 Arrival at Narita Airport

17:30 Check in Hotel Okura Tokyo Main Building  
2-10-4 Toranomon  
Minato-ku, Tokyo  
Tel: 03-3582-0111 Fax: 03-3582-3707

18:30 Program Orientation Dinner [Terrace Restaurant, Main Building 1F, Hotel Okura]

**Monday, June 30**

9:00-10:15 **“Trends and Challenges in Japanese Politics”**  
[Room York, Main Building 2F, Hotel Okura]  
Tsutomu Ishiai, Foreign News Editor, *The Asahi Shimbun*

10:15-10:30 Travel to US Embassy

10:30-11:45 **US Embassy Briefing on US-Japan Relations** [US Embassy]

10:30-11:00 The Trans-Pacific Partnership (TPP) & Economic Issues  
Michael Beeman, Acting Assistant US Trade Representative

11:00-11:45 US-Japan Security Alliance  
Todd Campbell, Political and Military Officer, US Embassy in Tokyo

11:45-12:00 Travel to lunch meeting

12:00-13:30 **Working Lunch with Ministry of Foreign Affairs** [Tofuya Ukai]  
Koji Tomita, Director-General, North American Affairs Bureau,  
Ministry of Foreign Affairs

Kenko Sone, Director, First North American Division, North American Affairs Bureau, Ministry of Foreign Affairs

Tetsuya Otsuru, Director, Second North American Division, North American Affairs Bureau, Ministry of Foreign Affairs

Tatsuhito Yamauchi, First North American Division, North American Affairs Bureau, Ministry of Foreign Affairs

13:35-13:45 Return to hotel

14:00-15:15 **“Abenomics and Japan’s Economic Prospects”**

[Room Ume, Main Building 2F, Hotel Okura]

Akinari Horii, Special Advisor, The Canon Institute for Global Studies; former Assistant Governor, Bank of Japan

18:00-18:30 Travel from hotel to dinner meeting

18:30-20:30 **Working Dinner with Japanese Business Leaders: “Challenges and Opportunities for Japan’s Economy”**

[Restaurant Haruna, 2F, Mikasa Kaikan]

Kazuyuki Kinbara, Director, International Affairs Bureau, Keidanren (Japan Business Federation)

Yasuko Matsuura, Assistant Manager, External Affairs Division, Honda Motor Co., Ltd.

Naoto Muraoka, General Manager, External Affairs Division, Honda Motor Co., Ltd.

Ryoichi Nakai, Manager, Corporate Planning Dept, Tokio Marine & Nichido Fire Insurance Co., Ltd.

Hiroyuki Takai, President, Sumitomo Corporation Global Research Co., Ltd.

Kenichi Yagi, Deputy General Manager, Corporate Planning Dept, Tokio Marine & Nichido Fire Insurance Co., Ltd.

Yoichi Yamano, Senior Manager, External Affairs Dept, International Strategy Division, Hitachi, Ltd.

20:40-21:00 Travel from dinner to hotel

## **Tuesday, July 1**

7:40-8:00 Travel to Tokyo American Club

8:00-9:30 **Breakfast Meeting with US Business Leaders in Japan: “Prospects for US Business in Japan”**

[Tokyo American Club]

Masashi Adachi, Asia Counsel, Paul, Weiss, Rifkind, Wharton & Garrison LLP; Vice Chair, US-Japan Regional Leadership Committee, American Chamber of Commerce in Japan (ACCJ)

Ryan Armstrong, Deputy Director for Government Affairs, AFLAC Japan; Co-Chair, ACCJ Insurance Committee

William Bishop, Director of Corporate Affairs, Nippon Becton Dickinson Co.; Chair, ACCJ Healthcare Committee

Thomas Breckenridge, Japan Country Director, Boeing

Harry Hill, President and CEO, Oak Lawn Marketing

Tomoyuki Kaneda, Oak Lawn Marketing

Samuel Kidder, Executive Director, ACCJ

Junichi Maruyama, Head of Government Affairs, Citigroup Japan

Toshio Nagase, Executive Officer, Head of Health Policy & Access MSD KK (Merck & Co.); Vice-Chair, ACCJ Healthcare Committee

Ethan Schwalbe, Associate Director for External Affairs, ACCJ

Yoshitaka Sugihara, Government & Corporate Affairs Manager, Intel; Chair, ACCJ Internet Economy Task Force

9:50-10:10 Travel to Ministry of Economy, Trade and Industry (METI)

10:15-11:00 **“Energy Issues in Japan”** [METI]

Toshikazu Okuya, Director, Energy Supply and Demand Policy Office, Agency for Natural Resources and Energy, Ministry of Economy, Trade and Industry

10:00-11:30 **“The TPP and US-Japan Relations”** [METI]

Jun-ichiro Kuroda, Director, Americas Division Trade Policy Bureau, Ministry of Economy, Trade and Industry

11:40-12:00 Travel to lunch meeting

12:00-13:30 **“North East Asian Security and Japanese Foreign Policy”** [Chinese Restaurant Heichinro, 27F, Sanno Park Tower Building]

Hitoshi Tanaka, Senior Fellow, JCIE; Chairman of the Institute for International Strategy (IIS), Japan Research Institute, Ltd.; Former Deputy Foreign Minister of Japan

13:30-45 Travel from lunch meeting to hotel

15:15-16:30 **“Energy Security Policy in Japan”**

[Room York, Main Building 2F, Hotel Okura]

Taizo Yakushiji, Research Counselor, Institute for International Policy

Studies, Tokyo; Visiting Professor of National Graduate Institute for Policy Studies (GRIPS)

- 16:45-18:00      **“China-Japan Relations in Changing Asia”**  
[Room York, Main Building 2F, Hotel Okura]  
Ryosei Kokubun, President, National Defense Academy of Japan
- 18:40-19:00      Travel from hotel to dinner meeting
- 19:00-21:30      **Working Dinner with Foreign Policy Experts**      [Kitaoji Akasaka Saryo]  
  
Takaaki Asano, Research Fellow, Project Manager, The Tokyo Foundation  
Rock Cheung, Speechwriter, Ministry of Finance of Japan; former Congressional Staff Exchange Program participant  
Shoichi Itoh, Manager, Senior Analyst, Global Energy Group 2, Strategy and Industry Research Unit, Institute of Energy Economics, Japan (IEEJ)  
Tetsuo Kotani, Senior Research Fellow, Japan Institute of International Affairs  
Takahiro Nanri, Deputy Director, Program Department, Sasakawa Peace Foundation
- 21:30-21:45      Travel from dinner meeting to hotel

## **Wednesday, July 2**

- 8:00-9:30      **Breakfast Roundtable with Diet Members**  
[Room York, Main Building 2F, Hotel Okura]  
  
Hon. Shuhei Kishimoto, Member, House of Representatives (DPJ)  
Hon. Hiroe Makiyama, Member, House of Councillors (DPJ)  
Hon. Takao Ochi, Member, House of Representatives (LDP)  
Hon. Mitsunari Okamoto, Member, House of Representatives (New Komei)  
Hon. Tsutomu Okubo, Member, House of Councillors (DPJ)  
Hon. Tsuyoshi Shiina, Member, House of Representatives (Yuinotoh)  
Hon. Kiyohiko Toyama, Member, House of Representatives (New Komei)  
Hon. Mayuko Toyoda, Member, House of Representatives (LDP)

10:00-10:45	Travel from hotel to Diet Members Office Building
10:30-11:20	<b>“Political Prospects for the TPP”</b> [Diet Member’s No 1 Building] Hon. Yasuhisa Shiozaki, Member of the House of Representatives (LDP); former Chief Cabinet Secretary of Japan
11:30-12:00	<b>Guided Tour of Diet Offices</b> [Diet Member’s No 1 Building] Satoru Ito, Assistant to Hon. Yasuhisa Shiozaki
12:10-13:00	Lunch [Square Dining, 3F, Akasaka Excel Tokyu Hotel ]
13:30-15:15	<b>Tokyo Metropolitan Government Briefings: “Tokyo Vision 2020”</b>
13:30-13:40	Introduction & overview Hon. Takao Ochi, Member, House of Representatives (LDP) Hon. Daisuke Komatsu, Member, Tokyo Metropolitan Assembly (LDP) Hon. Ikki Yamazaki, Member, Tokyo Metropolitan Assembly (LDP) Akinori Muramatsu, Senior Director, Disaster Prevention Division, Tokyo Metropolitan Government
13:40-14:10	Tokyo’s Disaster Preparedness and Response Makoto Nagaoka, Director in Charge of Emergency Intelligence Disaster Prevention Division, Tokyo Metropolitan Government
14:10-15:00	Tokyo’s Smart Energy Strategy Masahiro Kimura, Director of the Tokyo Cap-and-Trade Program, Bureau of the Environment, Tokyo Metropolitan Government Yuko Nishida, Director of the Tokyo Cap-and-Trade program, Bureau of the Environment, Tokyo Metropolitan Government Koji Miyazawa, Director of Environmental Policy, Bureau of the Environment, Tokyo Metropolitan Government Kenji Ogawa, Director, Urban and Global Environment Division, Bureau of the Environment, Tokyo Metropolitan Government
15:00-15:15	Tour of Tokyo Metropolitan Government Legislative Chambers
18:00-18:30	Travel to dinner meeting
18:30-21:00	<b>Working Dinner “Demographics and Immigration in Japan”</b> Toshihiro Menju, Managing Director & Chief Program Officer, JCIE
21:00-21:20	Travel to hotel

**Thursday, July 3**

8:00-9:45	Check-out and travel from hotel to Yokota Air Base	
10:00-11:45	<b>Briefing on the Role of US Forces in Japan (USFJ)</b>	[Yokota Air Base ]
	Col. Christopher E. Crate, Chief of Staff, US Forces in Japan	
	Lt. Col Marvin Haynes, Chief of Government Relations, USFJ	
	Kurt Lang, Director of Manpower, USJF	
	Cmdr. Erik Pittman, USJF	
	Col. Houston Cantwell, Director of Operations, USFJ	
	Major Nathan N. Frost, US Secretary, US-Japan Joint Committee	
	+ others	
12:00-13:00	<b>Working Lunch with USFJ Officers</b>	[Yokota Air Base ]
13:00-13:30	<b>Yokota Base Tour</b>	[Yokota Air Base ]
13:30-15:00	Travel to Fujisawa city	
15:30-16:30	<b>A Farming Perspective on Japan's Agriculture Policy</b>	
	[Room 506, Fujisawa Shoko Kaigisho Building]	
	Yusuke Miyajii, Founder, Noka no Kosegare Network (Farmer's Sons' Network), Owner, Miyaji Pork	
16:30-18:00	Travel to Yokosuka	
18:00	Check into hotel	
18:30	Dinner	

#### **Friday, July 4**

9:10-9:25	Check out of hotel & travel to National Defense Academy	
9:30-10:45	<b>Briefing on the Role of the National Defense Academy and Guided Tour</b>	
	Lt. Gen. Noboru Yamaguchi, Professor of Military History and Strategy, National Defense Academy of Japan	
	Lt. Col. Shutaro Sano, Associate Professor, National Defense Academy of Japan	
10:45-12:30	<b>"Security Issues in Japan-US Relations"</b>	
	Lt. Gen. Noboru Yamaguchi, Professor of Military History and Strategy, National Defense Academy of Japan	
	Takako Hikotani, Associate Professor, National Defense Academy of	

Tomohide Murai, Professor of International Affairs, National Defense Academy of Japan

Lt. Col. Shutaro Sano, Associate Professor, National Defense Academy of Japan

12:30-13:15 Travel to Kamakura

13:15-14:00 Lunch

14:30-15:30 **Briefing on “Religion and Politics in Japan”** [Tsurugaoka Shrine]

16:30-17:45 Travel from Kamakura to Tokyo

18:45-19:00 Travel from hotel to dinner meeting

19:00-22:00 **Final dinner: Debriefing and Next Steps**

### **Saturday, July 5**

12:20 Depart Hotel Okura for Narita Airport

15:55 Depart Narita Airport for Dulles by UA 804 (Arrive roughly same time on Saturday)

## **JCIE Congressional Staff Exchange Program**

### **HOUSE INVITEES**

#### **Aaron Hiller, Chief Oversight Council, House Committee on the Judiciary**

Mr. Hiller was chosen on the basis of recommendations by trusted friends knowledgeable about US-Asia policy, as well as due to the degree to which deeper knowledge of the dynamics of US-Asia relations would help him advise the Judiciary Committee and his boss. Japan is the most important US ally in Asia, an area of great significance for US trade and security. A well-rounded understanding of the dynamics of US-Japan relations and Japanese political, economic, and foreign policy should help him carry out his work more effectively at a time when Congressional affairs are increasingly scrutinized overseas and can affect the tenor of US-Japan relations, advancing or setting back broader US foreign policy objectives.

#### **Jeff Lowenstein, Legislative Director, Office of Representative Adam Schiff**

Mr. Lowenstein was chosen on the basis of recommendations by program alumni, as well as the degree to which deeper knowledge of the dynamics of US-Japan relations would help him advise his boss. Japan is the most important US ally in Asia, an area of growing significance for US security and trade. A well- rounded understanding of the dynamics of US-Japan relations and Japanese political, economic, and foreign policy should help him carry out his work more effectively at a time when Congressional affairs are increasingly scrutinized overseas and can affect the tenor of US-Japan relations, advancing or setting back broader US foreign policy objectives.

#### **Darrell Rico Doss, Economic Policy Counsel, Office of Congresswoman Sheila Jackson Lee**

Mr. Doss was chosen on the basis of recommendations by trusted friends knowledgeable about US-Asia policy, as well as because of his expertise in international trade and the degree to which deeper knowledge of the dynamics of US-Japan relations would help him advise his boss. Japan is the most important US ally in Asia, an area of great significance for US trade and security. A well- rounded understanding of the dynamics of US-Japan relations and Japanese political, economic, and foreign policy should help him carry out his work more effectively at a time when Congressional affairs are increasingly scrutinized overseas and can affect the tenor of US-Japan relations, advancing or setting back broader US foreign policy objectives.

#### **Mary Frances Repko, Senior Policy Adviser to House Minority Whip Steny Hoyer**

Ms. Repko was chosen on the basis of recommendations by program alumni, as well as the degree to which deeper knowledge of the dynamics of US-Japan relations would help her advise her boss. Japan is the most important US ally in Asia, an area of growing significance for US security and trade. A well- rounded understanding of the dynamics of US-Japan relations and Japanese political, economic, and foreign policy should help her carry out her work more effectively at a time when Congressional affairs are increasingly scrutinized overseas and can affect the tenor of US-Japan relations, advancing or setting back broader US foreign policy objectives.

### **SENATE INVITEES**

William G. Todd, IV, Deputy Legislative Director, Office of Senator Thad Cochran  
Spencer Pederson, Legislative Assistant, Office of Senator Tim Scott